



Notice of Meeting of the Parish Council

Members of Plaistow and Ifold Parish Council are summoned to attend the Full Council Meeting on **Wednesday 19th March 2025 at 19:30, Winterton Hall, Plaistow.** Members of the Press and Public are welcome to attend.

Dated: 14th March 2025

Yours faithfully,

J Bromley Clerk & RFO to the Council

MEETING AGENDA

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold-pc.gov.uk | Alternatively, please contact the Clerk for hard copies or remote access: clerk@plaistowandifold-pc.gov.uk

- | Number | Item |
|--------|--|
| 1. | Apologies for absence
Recommendation: - To receive and accept apologies for absence. |
| 2. | Disclosure of Interests
Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - Approve the Minutes of the Parish Council meeting held on 12th February 2025 and resolve to sign via Secured Signing in accordance with S.O. 12(g). |
| 4. | Public Forum
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 19th March 2025.</u> In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5. | To receive reports from County and District Councillors
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area. |

6. **Planning Matters**

[See Clerk's Report](#)

1. **Local Plan: Recommendation:** - to note any update.
2. **Neighbourhood Plan. Recommendation:** - To note any update.
3. **Land at Headsfold Wood (Loxwood Place) :** Loxwood NP Site Update.

7. **Financial Matters**

[See Clerk's Report](#)

1. Financial Reports for February to March 2025
Includes income and expenditure between 16th February – 21st March 2025 (to be circulated separately) and [bank reconciliations to 28th February 2025.](#)
Recommendation: - To receive, review and note the financial reports and appoint signatories for the order for payments and authorising bank BACs payments.
2. Asset Register at March 2025 & Review of Insurance
Recommendation: To review the [asset register](#) at year end & the [Pre- renewal questionnaire](#) setting the details upon which to obtain insurance quotes for insurance 25/6.
3. Beacon Event 8th May 2025 Risk Assessment
Recommendation: To review the [risk assessment](#) drafted for the Beacon Event on 8th May 2025 and adopt or suggest changes.
4. BT Price Increase for Winterton Hall Wifi 6.4%
Recommendation: To note the price increase for Wifi at Winterton Hall.
5. Unity Bank Interest Rate decrease from 2.52% to 2.27%
Recommendation: To note the reduction in the interest rate.
6. CAGNE Donation
Recommendation: Following the secretary of State's decision to support in principle the use of a second runway at Gatwick to discuss and decide upon a grant pledge for legal support for Cagne.
7. Review of CDC Infrastructure Business Plan Designations
Recommendation: to note the previous submissions regarding CIL spending and update or amend if appropriate.
8. Grant Applications
Recommendation: To note the applications received for consideration by the Finance Committee at their meeting on 3rd April 2025.

9. Clerk's Delegated Decisions - [Scheme of Delegation](#)

Recommendation: To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

VE 80 Day Grant Application: Submission of a grant application to CDC for a grant for a "Women in War" silhouette and VE 80 day bunting to total £214.50.

Pond Clearance & Cricket Pavilion Bramble works quote £480. Authorised to go ahead.

8. **Play Parks**

[See Clerks Report](#)

1. Kelsey Hall Playpark:

Recommendation: - to receive an update on this project and to approve a quote for tree works recommended in the [tree survey](#) carried out.

2. Lady Hope Playpark:

Recommendation: - to note any update.

9. **Clerk's update & items for inclusion on a future agenda**

[See Clerk's Report](#) Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Winterton Hall CIO:
2. Crouchlands Entrance Area community orchard.
3. Duck Crossing warning signs.
4. Cricket Pavilion: Quotes for preserve painting and repairing woodwork
5. Spring Litter Picking. 5th April 2025.
6. APM & VE 80 Celebrations. Thursday 8th May 2025.
7. Coxes Pond maintenance works.
8. Coxes Pond Roadside barrier near steps to pond.
9. Shillinglee TRO application.

10. **Correspondence**

[See Clerk's Report](#)

11. **Items for Church Newsletter**

12. **[Date of next meetings](#)**

Recommendation: - To note the dates of forthcoming meetings:

- Neighbourhood Plan Working Group Meeting TBC
- Finance 3rd April 2025 6.30pm Winterton Hall
- Planning & Open Spaces Committee 9th April 2025 Winterton Hall- 7.30pm
- Full Council 16th April 2025 Winterton Hall- 7.30pm